

Crime and Disorder Select Committee

Review of School Parking

Outline Scope

Scrutiny Chair: Councillor Paul Baker	Contact details:
Scrutiny Officer: Graham Birtle	Contact details:
Departmental Link Officer: Joanne Roberts	Contact details:
Finance Link Officer:	Contact details:
Which of our strategic corporate objectives does this topic address? Community Safety: Ensure effective public protection Children and Young People: Ensure children and young people are safe	
What are the main issues and overall aim of this review? Key concerns: a) Safety of children who are trying to cross roads between parked cars. b) Residents cannot access their own homes/driveways and being verbally abused by drivers. c) Safety of drivers (and young passengers) trying to manoeuvre where there are cars parked across junctions, on bends etc. d) How can Enforcement Officers / local police help deal with the problem? e) What good practice is already happening and how can this be shared?	
The Committee will undertake the following key lines of enquiry: <ul style="list-style-type: none">• To identify the dangers associated with potentially hazardous parking around schools.• To examine the ways in which dangerous parking can be prevented through highways measures such as traffic orders and the creation of car free areas around schools. This should include consideration of enforcement issues and resource implications.• To examine alternatives to car travel, and how parents or guardians can be encouraged not to use their cars to transport children to and from school.• To identify the benefits associated with children using alternative methods of travel to and from school, e.g. health benefits.• To explore ways in which awareness could be raised amongst parents and children of both the dangers of traffic around schools, and the benefits of alternative forms of travel.• To look at examples of best practice from other authorities where traffic around schools has been successfully managed and/or reduced.	
Who will the Committee be trying to influence as part of its work? Cabinet, Schools, Parents/Guardians	
Expected duration of review and key milestones: 5 Months (Nov 2015 – April 2016)	

What information do we need?

Existing information (background information, existing reports, legislation, central government documents, etc.):

Traffic Management Act 2004
Operational Guidance to Local Authorities: Parking Policy and Enforcement
Road Traffic Regulation Act
School Travel Plans

New information:

Who can provide us with further relevant evidence? (Cabinet Member, officer, service user, general public, expert witness, etc.)

What specific areas do we want them to cover when they give evidence?

SBC Transport Officers
SBC Enforcement Officers
Head Teachers
Parents/Guardians

How will this information be gathered? (eg. financial baselining and analysis, benchmarking, site visits, face-to-face questioning, telephone survey, survey)

Meetings (including at schools with specific problems); Site Visits/Observation at schools; Desktop research

How will key partners and the public be involved in the review?

Submission of views either written or at meetings.

How will the review help the Council meet the Public Sector Equality Duty?

N/A

How will the review contribute towards the Joint Strategic Needs Assessment, or the implementation of the Health and Wellbeing Strategy?

Encouraging children to walk / cycle at least part of the way to school will provide daily exercise and contribute to reducing obesity.
Residents living near to schools will not suffer from traffic and noise pollution

Provide an initial view as to how this review could lead to efficiencies, improvements and/or transformation:

Possible Outcomes:

- a) More engagement from schools on initiatives to reduce the reliance on car journeys
- b) Changing parental attitudes and approaches to transporting children to school

Project Plan

Key Task	Details/Activities	Date	Responsibility
Scoping of Review	Information gathering	4.11.15	Scrutiny Officer Link Officer
Tri-Partite Meeting	Meeting to discuss aims and objectives of review	5.11.15	Select Committee Chair and Vice Chair, Cabinet Member(s), Corporate Director(s), Scrutiny Officer, Link Officer
Agree Project Plan	Scope and Project Plan agreed by Committee	19.11.15	Select Committee
Publicity of Review	Press Briefing at start of review		Chair, Link Officer, Press Officer Scrutiny Officer
Obtaining Evidence		19.11.15 17.12.15 21.1.16	Select Committee
Members decide recommendations and findings	Review summary of findings and formulate draft recommendations	18.2.16	Select Committee
Circulate Draft Report to Stakeholders	Circulation of Report	22.2.16	Scrutiny Officer
Tri-Partite Meeting	Meeting to discuss findings of review and draft recommendations	w/c 14.3.16	Select Committee Chair and Vice Chair, Cabinet Member(s), Corporate Director(s), Scrutiny Officer, Link Officer
Final Agreement of Report	Approval of final report by Committee	24.3.16	Select Committee, Cabinet Member, Corporate Director
Consideration of Report by Executive Scrutiny Committee	Consideration of report	April 2016	Executive Scrutiny Committee
Report to Cabinet/Approving Body	Presentation of final report with recommendations for approval to Cabinet	21.4.16	Cabinet/ Approving Body